

RELEASE IN FULL

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Sent:** Wednesday, April 12, 2017 9:04 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** FW: CBA use for Hotels

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Melinda,

PTS will be getting a CBA Travel Card to fund lodging (only) at Mar-a-Lago. The BPA/Contract hit a snag with Mar-a-Lago lawyers on the FAR clauses and our only other option is to use a travel card. I am assigning you as the PTS Coordinator for the card. After our meeting on Monday with CGFS they will provide the web link/forms for you to fill-out to apply for the card.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

SBU

This email is UNCLASSIFIED.

---

**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

Per yesterday's discussion It could take a few weeks for Citibank to establish specific template for the lodging. It will also take Citibank approximately 3-4 weeks to set up a CBA billing account and a transacting card upon receipt of the application forms. PTS would need to identify a Program Coordinator for the CBA, who would be responsible for managing the account including reconciliation. Program Coordinator information is also needed to complete the application forms. You would need to find out if the

establishment down in Florida will be able to accept a U.S. Government card, I say that only because they would not take a P.O.

Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)

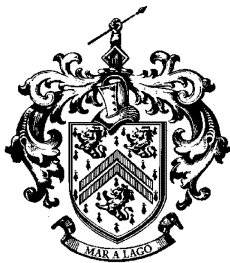
CGFS

202-663-1401

[STOWELLC@STATE.GOV](mailto:STOWELLC@STATE.GOV)

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UNCLASSIFIED**

RELEASE IN FULL



The Mar-a-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL  
 33480

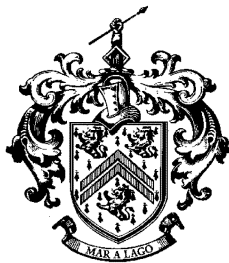
Telephone: 561-832-2600 Fax: 561-655-2490

Steve Bannon

Reservation 012809  
 Checked in Fri February 10, 2017 - 6:57pm  
 Checked out Sun February 12, 2017 - 4:39pm  
 Room Rate 546.00  
 Room 2016  
 Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Direct Bill			1,168.44
Total Outstanding		0.00	1,168.44	1,168.44

Signature: \_\_\_\_\_



**RELEASE IN FULL**

The Mar-a-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL  
 33480

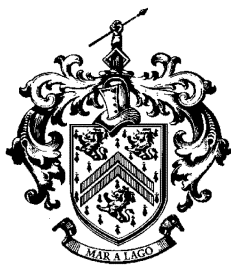
Telephone: 561-832-2600 Fax: 561-655-2490

John McEntee

Reservation 012767  
 Checked in Fri February 10, 2017 - 1:34pm  
 Checked out Sun February 12, 2017 - 4:37pm  
 Room Rate 546.00  
 Room 2027  
 Page 1

Date	Description	Reference	Charges	Credits
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb10	Transient Tax		32.76	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb11	Transient Tax		32.76	
Feb12	Direct Bill			1,233.96
	Total Outstanding	0.00	1,233.96	1,233.96

Signature: \_\_\_\_\_



RELEASE IN FULL

The Mar-a-Lago Club  
 1100 South Ocean Blvd.  
 Palm Beach, FL  
 33480

Telephone: 561-832-2600 Fax: 561-655-2490

Katie Walsh

Reservation 012808  
 Checked in Fri February 10, 2017 - 6:57pm  
 Checked out Sun February 12, 2017 - 4:39pm  
 Room Rate 546.00  
 Room 2012  
 Page 1

Date	Description	Reference	Charges	Credits
Feb10	Mar-A-Lago Food & Beverage	Chit # 21002755 RS-D	52.01	
Feb10	Rack Rate / Guest Rate		546.00	
Feb10	Sales Tax		38.22	
Feb11	Rack Rate / Guest Rate		546.00	
Feb11	Sales Tax		38.22	
Feb12	Beach Club Food & Beverage	Chit # 16031705 B-D	43.66	
Feb12	Direct Bill			1,264.11
Total Outstanding			0.00	1,264.11

Signature: \_\_\_\_\_

RELEASE IN FULL

**From:** Parrillo, Thomas D <ParrilloTD@state.gov>  
**Sent:** Tuesday, June 13, 2017 8:44 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: A/PTS - Outstanding Work Assignments

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Hi Michael,

To my knowledge only the following are outstanding:

- The final submission for Sicily, which I will gladly review when post sends it.
- Some vouchers from the Sicily advance team.
- Mar-a-Lago:
  - Function Space Bill: Melinda sent a note to Millie, as she believes that this has already been paid.
  - Potential Food Bill: I still have not received a reply on this front.

Please let me know how you would like to proceed on the vouchers and the MAL food bill. I'm still waiting to regain access to the classified system; until then I'm dead in the water here at my new position and can process any vouchers that may come in.

Best,

Tom

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**UNCLASSIFIED**

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**From:** Dobbs, Michael X  
**Sent:** Tuesday, June 13, 2017 7:48 AM  
**To:** Parrillo, Thomas D  
**Cc:** Ngo, Phong C  
**Subject:** A/PTS - Outstanding Work Assignments

Tom,

If you have any outstanding work assignments or tasks that need to be completed please send it to me and Phong so that we can assign it to someone in the PTS office.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**(202) 663-2945**  
**Fax: (202) 663-2231**  
**[DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

**Official  
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RUN DATE: 07/13/2017  
RUN TIME: 02:53:23 PM  
GFS: 190 FSC CHARLESTON SC USA  
USDO: 8769 GREEN, BRETT J.

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING  
VOUCHER INFORMATION DETAILS

PERIOD: 07/13/2017  
07/13/2017  
RELEASE: 4.9  
REPORT NUMBER: TRANSINQ  
PAGE NUMBER: 1

RELEASE IN FULL

VOUCHER REF NUMBER: 16017ILM00875  
VOUCHER TYPE: VENDOR INVOICE  
DISBURSING POST CODE: 190

SUBMITTED USER:  
APPROVED USER:  
VOUCHER STATUS: PROCESSED

VOUCHER INFORMATION

VENDOR NAME : TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER  
VOUCHER DESCRIPTION : PR6150185 3/2/2017 TRUMP INTERNATIONAL H  
OTEL & TOWER VANCOUVER USSS

AUDIT RESULT DESCRIPTION :

CURRENCY CODE : 226	INVOICE NUMBER : 17ILM875	CLAIMED AMT : 20,081.26
CURRENCY NAME : CANADA DOLLAR	PROCESSED DATE : March 21, 2017	+/- ADJUSTMENT AMT : .....
SUBMITTING POST : 160	VOUCHER PREP DATE : March 02, 2017	= ALLOWED AMT : 20,081.26
LAST MOD DATE : March 21, 2017 9:33 am	FNL/PART/REJ IND : P	- OUT OF POCKET AMT : .....
CREATE DATE : March 20, 2017 6:23 pm	PROMPT PAYMENT FLAG : N	- DISCOUNT TAKEN AMT : .....
CASHIER CODE :	EXCHANGE TYPE :	+ LATE PAYMENT AMT : .....
BANK CODE : CN6	EXCH PYMT CURRENCY :	= NET AMOUNT ALLOWED : 20,081.26
USDO BANK ACCOUNT: ****125	EXCH PAYMENT AMOUNT :	- PREPAYMENT APPLIED : .....
DEPOSIT DATE :	EXCH RECEIPT CURRENCY :	= DSB / COL AMT : 20,081.26
POST DATE :	EXCH RECEIPT AMOUNT :	DISCOUNT LOST AMT : .....
TICKET NUMBER :	DEBIT VOUCHER DATE :	
	CANCEL CHECK NUMBER :	
	CANCEL REASON :	
	CANCEL REASON TEXT :	

PAYEE/COLLECTION INFORMATION

PAYMENT STATUS : PAYMENT POSTED		
PAYEE NAME : TRUMP INTERNATIONAL HOTEL & TOWER VANCOUVER	PAYMENT AMOUNT : 20,081.26	MAIL CODE : M
	USE AMOUNT : 15,042.14	BANK ACCOUNT CODE : CN6
PAYEE ADDRESS : 1161 WEST GEORGIA STREET	STUB INFORMATION : US CONSULATE, VAN	PAYMENT MEDIA : E
	DTD: MAR 2, 2017	PAYMENT NUMBER : 17030000644
	STAY: FEB 23 - MAR 2, 2017	
	17ILM875	

PAYEE BANK INFORMATION:	PAYEE BANK ACCOUNT : ****191	SUB BANK ACCOUNT : .....
	PAYEE BANK ROUTING : *****	SUB BANK ROUTING : .....
	PAYEE BANK NAME : ROYAL BANK OF CANADA	SUB BANK NAME : .....



RUN DATE: 07/13/2017

REGIONAL FINANCIAL MANAGEMENT SYSTEM - DISBURSING

PERIOD: 07/13/2017

RUN TIME: 02:53:23 PM

07/13/2017

GFS: 190 FSC CHARLESTON SC USA

VOUCHER INFORMATION DETAILS

RELEASE: 4.9

USDO: 8769 GREEN, BRETT J.

REPORT NUMBER: TRANSINQ

PAGE NUMBER: 2

VOUCHER REF NUMBER: 16017ILM00875

SUBMITTED USER:

VOUCHER TYPE: VENDOR INVOICE

APPROVED USER:

DISBURSING POST CODE: 190

VOUCHER STATUS: PROCESSED

ACCOUNTING CLASSIFICATION

TRANSACTION TYPE : D - DISBURSEMENT

TRANSACTION AMT : 20,081.26 USE AMOUNT : 14,930.30 DIVISIONAL BUREAU :

APPROPRIATION : 70 704000000 TREASURY BUREAU CODE : 70 04 DEPARTMENT OF HOMELAN EXPENDITURE AUTH. CODE : 17

BUDGET FISCAL YEAR : 2017 FUNCTION CODE : PPD OPERATING ALLOW CODE :

OBLIGATION NUMBER : 434-0018 OBJECT CODE : 2172 ORGANIZATION CODE :

PROJECT CODE : 013037 VENDOR CODE : \*\*\*\*\*1194

APPRO REC TYPE : 3 - Expenditure Appropriation with ARA PROPERTY ID : PAYROLL (YYYY/PP) :

RELEASE IN FULL

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Sent:** Thursday, April 13, 2017 9:06 AM  
**To:** Curtis, Melinda M <CurtisMM@state.gov>; Stowell, Chuck N <StowellC@state.gov>; Flaggs, Chris H <FlaggsCH@state.gov>  
**Cc:** Ngo, Phong C <NgoPC@state.gov>  
**Subject:** RE: CBA use for Hotels

---

+Chris Flaggs

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**

**U.S. Department of State**

**2401 E Street, NW**

**Suite H625 (SA-1)**

**Washington, DC 20037**

**☎ (202) 663-2945**

**Fax: (202) 663-2231**

**✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)**

Privacy/PII

This email is UNCLASSIFIED.

---

**From:** Curtis, Melinda M  
**Sent:** Thursday, April 13, 2017 7:11 AM  
**To:** Dobbs, Michael X; Stowell, Chuck N  
**Cc:** Ngo, Phong C  
**Subject:** RE: CBA use for Hotels

Good Morning Chuck,

PTS currently has a Citibank Travel Card that we use for airline tickets and vehicles. Initially it was only used for airline tickets but some years back I worked with Carla Henson in CGFS to get the MCC code for vehicles added to our account. Would this new card be the same type of travel card we currently have or different? If they are the same type of cards could we use our current card and add the MCC code for hotels just as we did with vehicles? If not, please let me know what paperwork I need to complete for obtain the new card. Thank you and have a great day.

*Melinda M. Curtis*

*Office of Presidential Travel Support (A/PTS)*  
*Budget Analyst*  
*2401 E. Street NW (SA1)*  
*Suite H625*  
*Washington, DC 20037*  
☎ 202-663-3345  
✉ [curtismm@state.gov](mailto:curtismm@state.gov)



PTS Customer Service Survey

**Official**  
**UNCLASSIFIED**

---

**From:** Dobbs, Michael X  
**Sent:** Wednesday, April 12, 2017 9:06 AM  
**To:** Stowell, Chuck N  
**Cc:** Ngo, Phong C; Curtis, Melinda M  
**Subject:** RE: CBA use for Hotels

Chuck,

I look forward to our meeting on Monday. I just want to ensure that as the expert on the CBA "Travel Card" that we do a conference call together to Mar-a-Lago to discuss the CBA option. The Travel card will only be used to cover lodging, and not to include meals and function space. It is my understanding that the FAR rules applies to the function space and that the lawyers are working this out; unless Mar-a-Lago waives charges for function space. I will be assigning Melinda Curtis of PTS to be the Program Coordinator for the card.

Regards,

*Michael Dobbs*

**Director, Office of Presidential Travel Support (PTS)**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
☎ (202) 663-2945  
Fax: (202) 663-2231  
✉ [DobbsMX@state.gov](mailto:DobbsMX@state.gov)

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**From:** Stowell, Chuck N  
**Sent:** Tuesday, April 11, 2017 2:42 PM  
**To:** Dobbs, Michael X  
**Subject:** CBA use for Hotels

Michael,

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Considering the timeline let me know if you would like to proceed with this. I will be back in the office on Monday if you are available I could come down to your office to discuss.

Chuck

CHARLES N. STOWELL (contractor)  
CGFS  
202-663-1401  
[STOWELLC@STATE.GOV](mailto:STOWELLC@STATE.GOV)

**Official - SBU**  
**UNCLASSIFIED**

**From:** Ngo, Phong C </O=SBUSTATE/OU=AEXIRM  
AG/CN=RECIPIENTS/CN=NGOPC>  
**Sent:** Thursday, March 30, 2017 8:07 AM  
**To:** Dobbs, Michael X <DobbsMX@state.gov>  
**Subject:** Re: DAS Meeting on March 30, 2017

RELEASE IN FULL

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Copy all. I will be ready.

Best,  
-Phong

---

**From:** Dobbs, Michael X  
**Sent:** Thursday, March 30, 2017 4:17 AM  
**To:** Ngo, Phong C  
**Subject:** Re: DAS Meeting on March 30, 2017

Phong,

Please be prepared to give a brief description of PTS' mission as requested by Harry Mahar on the attached email. Also provide info on the upcoming POTUS and VPOTUS trips. If asked where we are with Mar-a-Lago let them know the BPA/Contract is still with their lawyers.

-Michael Dobbs

---

**From:** Dobbs, Michael X <DobbsMX@state.gov>  
**Date:** March 29, 2017 at 11:31:00 AM EDT  
**To:** Ngo, Phong C (NgoPC@state.gov) <NgoPC@state.gov>  
**Subject:** DAS Meeting on March 30, 2017

Phong,

Please attend the DAS meeting tomorrow at 1:00p on behalf of PTS (DAD meetings now on Thursdays at 1:00p). See attachment from Harry on the meeting tomorrow.

Regards,

*Michael Dobbs*

**Director, Presidential Travel Support Staff**  
**U.S. Department of State**  
**2401 E Street, NW**  
**Suite H625 (SA-1)**  
**Washington, DC 20037**  
**(202) 663-2945**  
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SBU

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